

**PROCEEDINGS OF A  
MAYFIELD TOWNSHIP AIRPORT BOARD MEETING  
HELD DECEMBER 12TH , 2011**

The regular meeting of the Mayfield Township Airport Board was called to order at 3:37 p.m. by Chairman Frank Thorman at the Mayfield Township Hall.

**Members Present:** Frank Thorman, Terry Jostock, Lee Pierce, Bob Zimmerman, Pat Cronin, Doug Skylis and alternate Chad Perkins

**Members Absent:** Don Dube

**Others Present:** Ron Keil, Dianna Ireland, John Miller (left 4:30 p.m.), Becky Thorman, Jim Sweet, Melinda Beaudry and Dan Frisch (left 3:55 p.m.)

**APPROVAL OF MINUTES:**

**Motion** by Skylis, seconded by Jostock, **Passed**, to approve the minutes of the November 14, 2011 regular meeting with the corrections in the Minute approval paragraph. Change 2010 to 2011\* and the 3<sup>rd</sup> to the 11<sup>th</sup> \*. All ayes. **Motion carried.**

**BUSINESS FROM THE FLOOR:**

Invitation to board members for Xmas pot luck dinner tonight at the airport.

**AIRPORT MANAGER'S REPORT:**

**Airport Manager's Report:**

See Attached Report

**Upcoming Events:**

See Attached Report

**GROUNDS REPAIR & MAINTENANCE COMMITTEE REPORT:**

None

**FINANCIAL REPORT:**

Frank Thorman presented the Budget Comparison and the bills to be paid.

Discussion held on MDOT payment for all expenses of the AWOS easement and the Maintenance contracts for the AWOS system and internet access.

**Motion** by Pierce, seconded by Zimmerman, **Passed**, to accept the November Budget Comparison and the bills as presented. All Ayes. **Motion carried.**

**OLD BUSINESS:**

### **Electronic ALP and AWOS Udate:**

Frank Thorman gave an update.

Doug Skyllis asked for an update on the Assistant Manager problem. Frank Thorman reported that he has been unable to set up a meeting with Mr. Larner and Terry Jostock. Mr. Larner seems to be unresponsive to the matter and stated we should refer to his lawyer. Discussion held and 30 days seemed to be the time frame to try to work with Mr. Larner.

Review of a letter received by Mayfield Township making a complaint about manager Ron Keil. Discussion held, among other issues with the complainant, his flying capabilities have been the concern of many other pilots and of the flight school. When he was unable to provide his log book endorsement\* for the FAA mandatory Bi-annual Flight Review, he left the field.

\*("certificate" was changed to "log book endorsement" at 1-9-12 meeting)

### **NEW BUSINESS:**

#### **Re-appoint Board Members:**

**Motion**, by Cronin, seconded by Jostock, **Passed**, to recommend to the Township Board the re-appointment of Bob Zimmerman and Lee Pierce to a three year term ending Dec. 31, 2014. All Ayes. **Motion carried.**

#### **2012 Board Meeting Dates:**

**Motion** by Cronin, seconded by Skyllis, **Passed**, to recommend to the Township Board to adopt the Resolution setting the 2012 meeting dates with the deletion of the November Meeting. All Ayes. **Motion carried.**

#### **Hangar Loans:**

Bob Zimmerman reported that after his review of the Mayfield Township Audit Report, this year was the first year that showed the balloon payment due on the hangar loans. Yearly the report shows the long term debt amount in five year spans, this is the first year that shows the balloon payment for 2016. Mr. Zimmerman passed out worksheets that shows the principle and interest due for the next five years and different options of payment to reduce the balloon payment at the end. Refinancing the loans, if possible, was another option. Discussion held, and it was established that a decision would have to be made prior to the next budget year.

### **OTHER BUSINESS:**

Dianna Ireland informed the board that she will start emailing the agendas, etc. starting January 2012.

### **ADJOURNMENT:**

Meeting adjourned at 5:15 p.m.

---

---

Dianna  
Date Approved  
Recording Secretary

Ireland